

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE NORTHERN DISTRICT OF OHIO
EASTERN DIVISION**

FILED
2003 MAY -6 AM 10:37
U.S. BANKRUPTCY COURT
NORTHERN DISTRICT OF OHIO
CLEVELAND

In re:

ADMINISTRATIVE ORDER NO. 03-4

**DELEGATION OF AUTHORITY TO
SIGN AND ENTER CERTAIN ORDERS**

**JUDGE RANDOLPH BAXTER
(Cleveland)**

**This Order hereby amends and supercedes Administrative Order 89-1
previously entered by this Court on February 29, 1996.**

**In the interest of judicial economy and the prompt disposition of matters not
subject to contest, the Clerk of the Bankruptcy Court, from and after May 1, 2003, through
regularly appointed deputies, may prepare, sign and enter orders as specified below for the
governance of cases filed in the United States Bankruptcy Court, Northern District of Ohio,
Cleveland, Ohio without submission to a judge, unless otherwise directed by a judge of the
United States Bankruptcy Court sitting at Cleveland, Ohio:**

- 1. Motions for parties to appear for R. 2004 exams.**
- 2. Motions to substitute parties on claims.**
- 3. Standing Initial Orders in adversary proceedings.**
- 4. Standing Pretrial Orders in adversary proceedings.**
- 5. Orders granting leave to pay filing fees in installments.**
- 6. Orders to appear and show cause why a case should not be dismissed
for the debtor's failure (a) to pay filing fee installments, (b) to appear at a
meeting of creditors pursuant to 11 U.S.C. § 341, or (c) to file a plan
within the time required by Bankruptcy Rules 3015 or 3016.**

7. Orders directing compliance with Bankruptcy Rules 7008 or 7012.
8. Orders on employers or debtors to pay funds to the standing Chapter 13 trustee.
9. Orders filed by the Chapter 13 trustee dismissing a case and releasing the income of the Debtor from the jurisdiction of the Court.
10. Confirmation Orders.
11. Orders filed by the Chapter 13 trustee releasing wages from the jurisdiction of the Court and directing entry of the discharge order.
12. Such other orders as the undersigned United States Bankruptcy Court Judge may from time to time authorize to be entered consistent herewith.

The Clerk's action herein authorized shall be accomplished by the affixing to such orders the following language:

ENTERED PURSUANT TO ADMINISTRATIVE ORDER NO. 03-4.

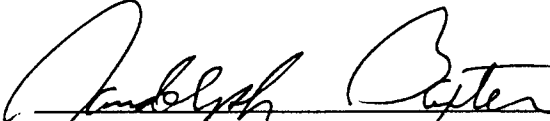
KEN HIRZ, CLERK OF BANKRUPTCY COURT

BY _____
Deputy Clerk

Any party adversely affected by an order so entered shall be entitled to reconsideration thereof by a judge of the United States Bankruptcy Court sitting in Cleveland, Ohio if, within ten days of service of notice of the entry of such order, such party files a written motion for reconsideration, which motion or memorandum attached shall state the grounds therefore, in accordance with L. Bankruptcy Rule 4:0.8. Such motions for reconsideration will ordinarily be considered by the Court upon the papers submitted.

IT IS SO ORDERED.

Entered this 6th day of
May, 2003



THE HONORABLE RANDOLPH BAXTER
UNITED STATES BANKRUPTCY JUDGE